

Louisiana Notary Association Privacy Notice

This privacy notice discloses the privacy practices for Louisiana Notary Association. This privacy notice applies solely to information collected by the LNA. It will notify you of the following:

1. What personally identifiable information is collected from you through membership, how it is used, and with whom it may be shared.
2. What choices are available to you regarding the use of your data.
3. The security procedures in place to protect the misuse of your information.
4. How you can correct any inaccuracies in the information.

Information Collection, Use, and Sharing

We are the sole owners of the information collected during membership enrollment or renewal. We only have access to/collect information that you voluntarily give us via website, email or other direct contact from you. We will not sell or rent this information to anyone.

We will use your information to share Association Monthly E-News, Legislative News and Updates, LNA periodicals, professional development seminar / webinar opportunities, marketing or promotional materials, and other information that may be of interest to you. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request, e.g. to ship an order.

Your Access to and Control Over Information

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us via the email address or phone number given on our website:

- See what data we have about you, if any.
- Change/correct any data we have about you.
- Have us delete any data we have about you.
- Express any concern you have about our use of your data.

Security

We take precautions to protect your information. When you submit sensitive information via the website, email, or other direct contact from you, your information is protected both online and offline.

Wherever we collect sensitive information (such as credit card data), that information is encrypted and transmitted to us in a secure way. You can verify this by looking for a lock icon in the address bar and looking for "https" at the beginning of the address of the Web page.

While we use encryption to protect sensitive information transmitted online, we also protect your information offline. Only employees who need the information to perform a specific job (for example, billing or customer service) are granted access to personally identifiable information. The computers/servers in which we store personally identifiable information are kept in a secure environment.

If you feel that we are not abiding by this privacy policy, you should contact us immediately via telephone at (225) 927-7001 or via email, office@lna.org.